AGM and Roles Overview

Who are the Woodend Eagles?

- Incorporated in September 2024 as an association under Consumer Affairs Victoria (CAV)
- Have a constitution which specifies certain rules to be followed (template from CAV)
- Have ABN and TFN
- Eligible for Government funding

What is today about?

- Our constitution states an annual general meeting (AGM) must be held within 5 months of financial year-end

- Our financial year-end is 1 August

- There are certain items that must be covered in an AGM
  - Confirmation of previous AGM minutes
  - To receive and consider the annual report
  - To receive and consider the financial statements
  - Elect members of the Committee
  - To confirm or vary the annual subscription and joining fee

- “Members” to vote on resolutions presented at the AGM and submit items of business

What/who is a member?

- Any person that supports the purposes of the Club can become a member

- To apply to become a member, a person must submit a written application to a committee member, stating they:
  - Wish to become a member
  - Support the purpose of the Club
  - Agree to comply with the rules

- The application must be signed by the applicant and be accompanied by the joining fee

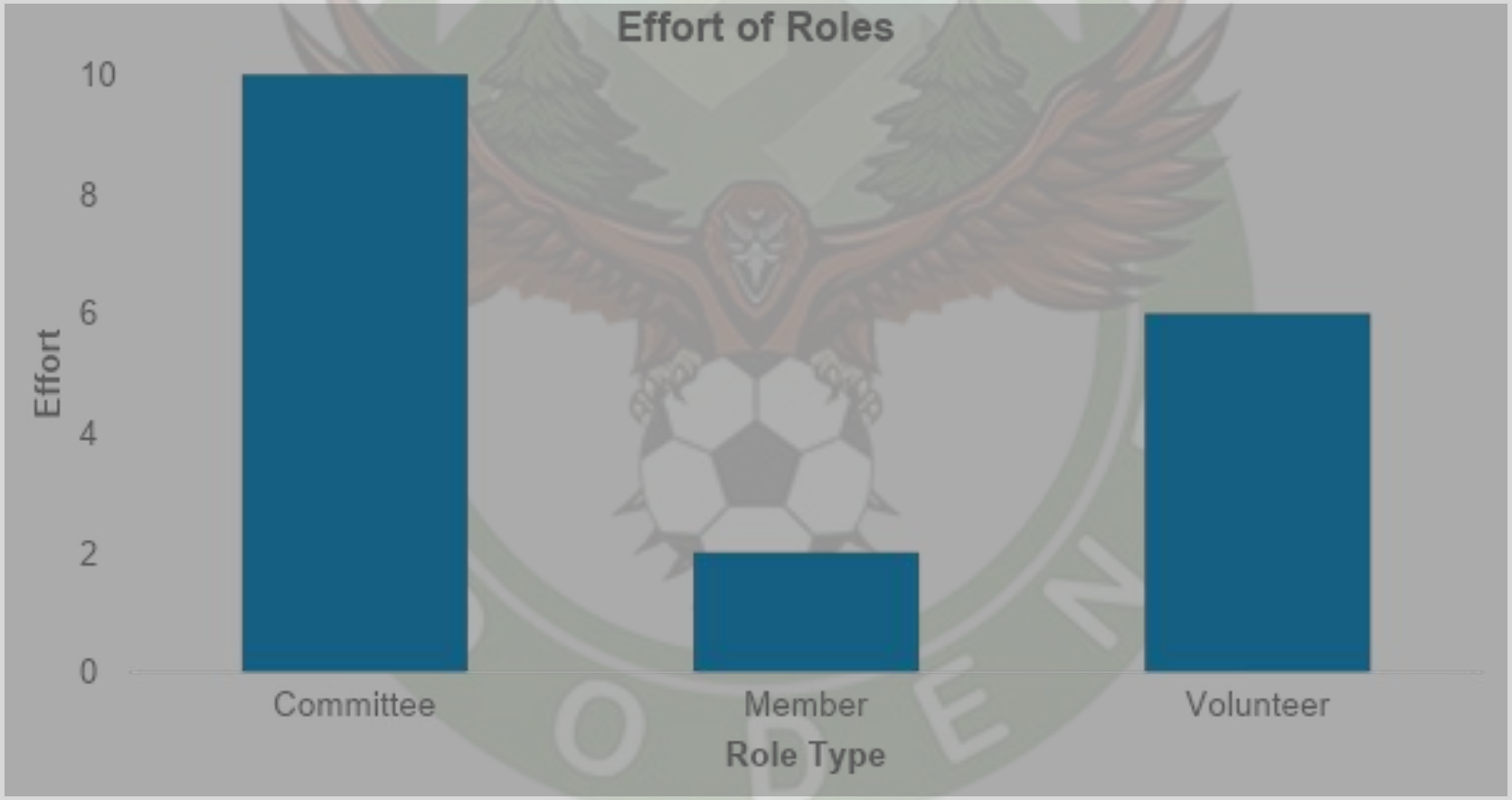
- The application is considered by the Committee and either accepted or rejected

- The Woodend Eagles website now has an automated process to apply

Rights of members

- To receive notice of general meetings and of proposed special resolutions
- Submit items of business for consideration at general meetings
- To attend and be heard at general meetings
- To vote at a general meeting
- To have access to minutes of general meetings and other documents prescribed under the Constitution
- To inspect the register of members

Committee Members / Members / Volunteers

- You may want to become a member to attend/vote at an AGM and raise items of business
- You remain a Member until you resign or don’t pay annual subscription fees
- Committee is more involved and meets at least 4 times a year, helps to progress the Club strategy and vision
- Committee is for a fixed term (until the next AGM)
- You must be a Member before you nominate yourself to a Committee role
- Volunteers do not have an official capacity but are vital to the running of the Club

Effort Involved